



EMPLOYMENT APPLICATION

Various Federal, State and local laws prohibit discrimination based on race, color, sex, religion, national origin, ancestry, age, disability or marital status. Manito Golf & Country Club is an equal opportunity employer and your response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position you are seeking.

PERSONAL INFORMATION

DATE

Name (First)	(Middle)	(Last)						
Home Address	City	State Zip						
Home Telephone	Business Telephone	May we contact you at work?						
Position Applying For	Date Available	Are you interested in (check all that apply) <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary <input type="checkbox"/> Summer						
Days and hours available. Complete if applying for restaurant position.								
Day	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	If you are under 18 years of age, please state your date of birth _____ / _____ / _____
From								
To								
How were you referred to Manito Golf & Country Club? _____								

EDUCATION

Type of School	Name and Location of School		Degree / Area of Study	Number of Years Attended	Graduated (Check One)
High School	Name	Address			<input type="checkbox"/> Yes <input type="checkbox"/> No
	City	State			
College	Name	Address			<input type="checkbox"/> Yes <input type="checkbox"/> No
	City	State			
Grad School	Name	Address			<input type="checkbox"/> Yes <input type="checkbox"/> No
	City	State			

LEGAL

Are you a U.S. citizen or do you have a legal right & necessary documents to work in the U.S.? Yes No
 (Identity and employment eligibility of all new hires will be verified as required by the Immigration Reform and Control Act of 1986.)

Were you ever discharged by any company Yes No. If yes, give name of company (ies) _____

Reason for discharge _____

**Manito reserves the right to do a background check on any qualified applicant for employment once the applicant is interviewed and considered for hire.*

EMPLOYMENT HISTORY

List employment starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities. May we contact your present employer? Yes No Past employer? Yes No Please indicate if you were employed under a different name.

DATES	NAME AND ADDRESS OF EMPLOYER	POSITION HELD AND SUPERVISOR	LIST MAJOR DUTIES	SALARY OR WAGES	REASON FOR LEAVING
From: _____ / _____ mo. yr.	Name _____	Your Job Title _____		Starting _____	
To: _____ / _____ mo. yr.	Address _____ City _____	Supervisor _____		Final _____	
	State _____ Phone () _____				
From: _____ / _____ mo. yr.	Name _____	Your Job Title _____		Starting _____	
To: _____ / _____ mo. yr.	Address _____ City _____	Supervisor _____		Final _____	
	State _____ Phone () _____				
From: _____ / _____ mo. yr.	Name _____	Your Job Title _____		Starting _____	
To: _____ / _____ mo. yr.	Address _____ City _____	Supervisor _____		Final _____	
	State _____ Phone () _____				
From: _____ / _____ mo. yr.	Name _____	Your Job Title _____		Starting _____	
To: _____ / _____ mo. yr.	Address _____ City _____	Supervisor _____		Final _____	
	State _____ Phone () _____				

Have you previously worked for Manito Golf & Country Club? Yes No

Reason for leaving _____

REFERENCES

Business references: (do not list relatives) (please indicate if you were employed under a different name)				
Name	Address	Work Phone No.	Title	Years Known
		()		
		()		
		()		

PLEASE READ CAREFULLY

I understand that, with my authorization, an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, credit record and/or criminal history, subject to applicable federal, state and/or local laws.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I understand, also, that I am required to abide by all rules and regulations of Manito Golf & Country Club.

I understand and agree that if employed, the employment will be "at will". That is, either I or Manito Golf & Country Club may end the employment relationship at any time, for any reason, or for no reason. I understand that receipt of this application by Manito Golf & Country Club does not imply employment and that this application and/or any other Manito Golf & Country Club documents are not contracts of employment.

APPLICANT'S SIGNATURE

_____/_____/_____
DATE SIGNED